

To change Personal Greeting

- 1) Press V-MAIL Button
- 2) Press the button under the word greet
- 3) Press the button under the word Gr1
- 4) Press the button under the word Rec to record the greeting
- 5) Press the button under the word Done
- 6) Hang up when done

To Setup Your Voicemail Password

- 1) Press VMsg Button
- 2) Press the button under the word More
- 3) Press the button under the word Setup
- 4) Press the button under the word Code
- 5) Enter security code (four digits)
- 6) Press req or noreq if you want to require or not require your password to be entered at your station.
- 7) Hangup